

Bluefield Care Services Ltd

Supervision Record

All recorded information is private but pertinent to the Data Protection Act 1998 is not held as confidential in order to protect and safeguard service users

Staff Member's Name:

Supervisor's Name:

Date:

Agenda	Comments
1. Review of Previous Supervision Record if appropriate.	
2. Information Exchange pertinent to Adult or Young Person (For children and young people give at least one example of how he or she is progressing towards achieving their outcomes).	
3. Staff Member's Work issues pertinent to staff rotas and comments on peer practice.	

4. Supervisor's
Feedback (include Spot
Check issues)

5. Development and
Learning Needs

6. Discussion to Agree
Actions

7. Key Actions
a) Supervisor
b) Staff member

**8. For reablement
clients - how is this
approach working?**

9. Health and Safety:
Discuss any concerns or issues relating to health and safety of the member of staff or in relation to delivery of service to service users.

10. Case Study
Where possible, give at least one Case Study to illustrate positive impact on client well-being.

Date of Next Supervision:

Staff Signature:

Supervisor's Signature: